

The meeting is called to order at 7:00 p.m.

Flag Salute

In attendance: M. Alvarez, P. Kim, K. Bruno, C. Hwang, J. Kim, J. Mattessich, A. Rotundo, J. Woo, Dr. Cirillo, P. Stabile, R. Brovarone

Absent: H. Donovan

Statement of Presiding Officer: Board President (Meeting advertised 04/26/17)

Minute Approval: Special Meetings – June 14th and June 28th

A motion was made by Mr. Mattessich, seconded by Mr. P. Kim to accept the aforementioned minutes. All ayes on roll call with the exception of Mr. Woo who abstained on the June 14th minutes, and Mr. Rotundo and Mr. Bruno who abstained on the June 28th minutes due to absences.

Report of the Board President: Ms. Alvarez thanked Dr. Cirillo for giving her a tour of the schools on September 11th. She was very pleased with what she witnessed at the schools and in the classrooms and wished the staff and students a very happy and productive school year.

Report of the Superintendent: Dr. Cirillo introduced Mr. Michael Lee, the Bergen County Rep for NJSBA. Mr. Lee presented John Mattessich with a plaque for his 30 years of service as a Board of Education member and his dedication to the students of Palisades Park.

Dr. Cirillo thanked John Grala and the DPW for their assistance at Lindbergh School. Shrubs and trees were trimmed, weeds removed, and “dead” tree branches cut.

Dr. Cirillo read a “thank you” note from Gerry White who retired from the district June 30, 2017. She thanked the Board for their support and for the commemorative clock she received.

Dr. Cirillo also announced that the Bergen County Utilities Authority awarded grants to Lindbergh School and the Jr/Sr High School. These funds will be used to purchase new water fountains for the district.

One Resolution was addressed under Dr. Cirillo’s report regarding the “HIB” self-assessment. 2 schools improved in this area, and 1 remained the same.

BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the HIB Self-Assessment reports for the Early Childhood Center, Lindbergh Elementary School and the Jr/Sr High School.

Furthermore, the Board approves the submission of this information to the State Department of Education in accordance with N.J.S.A. 18A:37-17a.

Introduced By: Anthony Rotundo

Seconded By: Paul Kim

Roll Call: All ayes on roll call

Report of the Board Attorney: Mr. Brovarone recommended postponing the finalization of both the PPEA Agreement and the Teamster's Agreement until the October meeting. Jill Tice, the Teamster's rep has not finished her final review and Rich Loccke, the NJEA rep has a few more issues to consider.

Report of the Committees: COMMITTEE REPORTS ARE ATTACHED

Finance Resolution #8. Regarding the corrective action plan as per OFAC case #INV-029-17 is tabled until the arrival of Louis Flora, Special Counsel in this matter.

Old Business: None

New Business: Jeffrey Woo questioned the status of a pending "ethics" case and whether or not it has been resolved. The matter involving 2 seated Board members has been resolved and closed.

Christine Yoon, a representative from the "Korean American Voters Association of Palisades Park (KAVAPP) requested the use of Lindbergh School auditorium to host a "Meet the BOE Candidates" night prior to the school board election.

Mr. Paul Kim questioned whether or not this is a political organization. Ms. Yoon replied "no", the KAVAPP would like to question the 6 candidates on school issues and where they stand on such matters.

Mr. Brovarone questioned the physical location of this group, when this organization was established, and its goals. He said the Board has the right to deny any organization or group access to the school buildings if they feel it is not in the best interest of the school district.

Ms. Yoon replied that the organization is non-political and non-profit. It was established about a year and a half ago.

Dr. Cirillo recommended that the Board table this request pending additional information and re-visit this matter at the October meeting.

After "new business" concluded Finance resolution #8.) was addressed by Mr. Louis Flora, who gave a detailed explanation of the Resolution complying with the provisions of NJAC 6A:23A-5.6 and the corresponding Corrective Action Plan.

Mr. Rotundo made a motion, seconded by Paul Kim, all ayes on roll call to "untable" Finance Resolution #8.

Mr. Mattessich made a motion, seconded by Mr. Bruno, all ayes on roll call to submit the Resolution and the CAP to the NJ DOE, Office of Fiscal Accountability and Compliance.

Audience Participation:

Jeffrey Woo made a motion to open the meeting to audience participation. Seconded by Anthony Rotundo, all ayes on roll call.

Militsa Lombardo, member of the PTA/PTSA, stated that those organizations would like to "dress up" the front of each school building by planting mums in time for the onset of the Fall season. She requested assistance from the school's Environmental Club. Dr. Cirillo agreed and thanked her.

Thomas Matarazzo, former Board member, inquired about the status of the Lindbergh School façade and when it might be repaired. He commented that this matter was discussed 17 months ago and repairs still have not been made. What steps are being taken to address this building issue?

Dr. Cirillo said that he has had numerous discussions with MVG Architects. The scaffolding bridge in place is there to uphold the façade and for the protection of the students and staff members. The Board is paying \$2,500.00 per month for the scaffolding. Dr. Cirillo hopes that this situation will be resolved in the near future.

Dave Lorenzo, resident, questioned how roll call votes taken on various matters are preserved? He was advised that they are "preserved" in the Board minutes. Also, in regards to his OPRA request – how do contracts get approved? Should contracts be fully executed prior to payment being released? And why has he not received fully executed documents that he asked for in his OPRA request? He was told contracts are approved during a Board meeting, usually listed under the Finance portion of the meeting. And "yes" payment should not be made until a contract is fully executed.

Jane Martin, former teacher and resident, brought up the same matter that Dr. Matarazzo questioned. Since the Lindbergh School façade was an "urgent" matter 17 months ago, why has it still not been taken care of? Also commencing September 2018, is the district going to put trailers on Lindbergh School field or build new classrooms in order to contain the overcrowding of our school buildings, in particular Lindbergh School.

Dr. Cirillo replied that he continues to engage and try to work with town officials to rectify this situation in our schools.

Mrs. Martin also complimented the new Board policy addressing "School Meals in Arrears" and how the district is handling those students who do not or cannot pay for lunch. She said it is a very positive move forward in not "punishing" the students for non-payment.

Upon a motion by Mr. Mattessich, seconded by Mr. Bruno, all ayes on roll call to close this portion of the meeting.

The Board will go into Executive Session to discuss HIB incidents.

Palisades Park Board of Education
410 Second Street
Palisades Park, New Jersey

September 20, 2017

Report of the Finance Committee – Mr. John Mattessich

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the renewal of an Agreement between the Palisades Park BOE and the Bergen County Department of Health Services for the 2017/18 and 2018/19 school years.

The BCDHS shall provide and conduct Bloodborne Pathogens Training to all employees as risk for occupational exposure to BBP, provide electronic record keeping for the BOE and administer the Hepatitis B vaccine.

Costs to be determined based upon the number of participants.

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following staff member workshops:

<u>Staff Member</u>	<u>Description/Location</u>	<u>Date(s)</u>	<u>Costs</u>
Jennifer Tennant Curriculum Supervisor	Best practices in technology, PARCC, curriculum standards, Teacher evaluation - Hackensack	9/27, 12/20, 3/13, 5/17/18	\$150.00
Cindy Vouthas-Maza Supervisor K – 8	Title I, II, III Program Info South River, NJ	9/28, 11/17, 1/25, 3/16	\$150.00
Jennifer Tennant Curriculum Supervisor	Info on Federal Programs South River, NJ	Same	\$150.00
Annette McCarthy Guidance Counselor	Trauma Assessment Care Plus, Paramus	9/27/17	\$ 40.00

3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves an out-of-district placement for a student attending Hackensack Public School for the 2017/18 school year under special circumstances. Tuition: \$13,699.00

4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following salary adjustment, effective 09/01/17:

Stefanie Clark
Current: Step 7 MA - \$57,222
Adjust to: Step 7 MA+15 - \$58,707.

5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves courses for tuition reimbursement as follows:

Kelly Norton Monroe
"Program Planning & Development in Educational Settings" (3 credits)
"Education Law" (3 credits)

Krista Gargiulo
"Research Seminar in Literacy" (3 credits)

Maria Fierro
"Language & Early Literacy Development" (3 credits)

(Reimbursement TBD at the end of the school year)

6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a tuition refund for a Preschool student withdrawing from the ECC program. Amount: \$1,050.

7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following lists of out-of- district CST Evaluators and their fee schedules for the 2017/18 school year (3 pages attached).

8.) BE IT RESOLVED, that the Board in compliance with the provisions of N.J.A.C. 6A:23A-5.6 approves the attached Resolution and Corrective Action Plan as per OFAC Case #INV-029-17.

9.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the September 2017 bill list in the amount of \$1,306,224.73 as follows:

Fund 10 (General Current Expense)	\$1,136,471.32
Fund 20 (Special Revenue Fund)	169,434.11
Fund 96 (After Care Fund)	<u>319.30</u>
	\$1,306,224.73

Motion By: Mr. Mattessich

Seconded By: Mr. Woo

Roll Call: All ayes – Alvarez, P. Kim, Bruno, Hwang, J. Kim, Mattessich, Rotundo, Woo

Absent: H. Donovan

Note: Resolution #8. Is tabled for further review/discussion upon arrival of Special Counsel

Palisades Park Board of Education

410 Second Street
Palisades Park, NJ 07650

2017-2018 Board Approved Evaluators

NEUROLOGISTS

Michael Katz, MD
Child Neurologist
140 Prospect Ave, Suite 2
Hackensack, NJ 07601
201-525-4777, Fax: 201-525-4770
Fee: \$500.00

Batul Ladak, MD
Neurodevelopmental Pediatrics
50 Market Street 2nd floor
Saddle Brook, NJ 07663
201-843-8200, Fax: 201-843-8835
Fee: \$500.00

PSYCHIATRISTS

Lisa Kotler, MD
NYU Child Study Center
411 Hackensack Ave. 7th floor
Hackensack, NJ 07601
201-465-8111, (Fax) 201-465-8110
Fee: \$650.00

Mark Faber, MD
594 Valley Road
Upper Montclair, NJ 07043
973-746-6711, (Fax) 973-226-3130
Fee: \$550.00

Leslie Nagy, MD
1029 Teaneck Road
Teaneck, NJ 07627
201-833-2025
Fee: \$650.00 (\$350.00 no show)

AUDIOLOGIST

Dr. Susan Woods
Speech & Hearing Associates
150 Flanagan Way
Secaucus, NJ 07094
201-578-1999 x214
Fee: \$235.00

SPEECH & LANGUAGE THERAPIST

Francesca Morin, MA, CCC-SLP
Speech Within Reach
314 Maple Street
Moonachie, NJ 07074
201-956-0182
Fee: \$450.00

Learning Disabilities Teacher Consultant

Lauren Gallo, M.Ed., LDT-C
33 Princeton Terrace
Oakland, NJ 07436
#201-213-0666
lauren23000@yahoo.com
Fee: \$450.00

OCCUPATIONAL Evaluations

CCL Therapy, LLC
Jennifer Wagner, MSOTR/L
26 Deelea Lane
Boonton, NJ 07005
JWagner@CCL-Therapy.com
Fee: \$300, \$350: OOD Students

Palisades Park Board of Education

410 Second Street
Palisades Park, NJ 07650

2017 - 2018 Board Approved Korean Bilingual Evaluators

**PSYCHOLOGIST/
EDUCATIONAL CONSULTANT**

Dr. Yang Ja Kim
108 Pershing Road
Englewood Cliffs, NJ 07632
#201-894-1675, 201-541-1267 (fax)
Fee: \$750.00 each

SOCIAL WORKER

Yeddi Park
808 Fairview Lane, 3rd floor
Fort Lee, NJ 07024
#201-920-5015
yeddi7@yahoo.com
Fee: \$350.00

PSYCHIATRIST

Epatha Health Associates
Dr. Seung Lee
566 Grand Avenue
Ridgefield, NJ 07657
Fee: \$450.00

SPEECH/LANGUAGE

Elizabeth Harriman, MA, CCC-SLP
2100 Linwood Ave. #11M
Fort Lee, NJ 07024
201-461-6254
EH@speech-languagepathologist.org
Fee: \$450.00

Integrated Translation Services

2810 Morris Ave, Suite 201
Union, NJ 07083
855-694-8700
\$60 per hr (2 hr minimum)

Learning Tree Multilingual Evaluation & Consulting

Ling Chen
18 Sheppard Place, Suite G
Edison, NJ 08817
908-754-8563, Fax: 908-754-8597
\$750.00

Palisades Park Board of Education

410 Second Street
Palisades Park, NJ 07650

2017-2018 Board Approved Spanish Bilingual Evaluators

PSYCHOLOGIST

Richard Garcia
404 Richmond Place
Leonia, NJ 07605
201-618-2781
Fee: \$450.00

SOCIAL WORKER

Mercedes Garcia
404 Richmond Place
Leonia, NJ 07605
201-618-2781
Fee: \$400.00

SPEECH/LANGUAGE

Hillmar, LLC
Patricia Vazquez-Hill
14 Brookside Terrace
North Caldwell, NJ 07006
hillmarllc@aol.com
973-808-0125, Fax: 973-808-8901
Fee: \$525.00

Integrated Translation Services

2810 Morris Ave, Suite 201
Union, NJ 07083
855-694-8700
\$60 per hr (2 hr minimum)

Learning Tree Multilingual Evaluation & Consulting

Ling Chen
18 Sheppard Place, Suite G
Edison, NJ 08817
908-754-8563, Fax: 908-754-8597
\$700.00 (Spanish Evals only) *other languages: \$750.00*

Palisades Park Board of Education
410 Second Street
Palisades Park, New Jersey

September 20, 2017

Report of the Buildings & Grounds Committee – Mr. Anthony Rotundo

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the use of the Lindbergh School cafeteria beginning Wednesday, September 27th and additionally on the last Wednesday of each month for Cub Scout Pack 379 monthly meetings. The Scouts will meet from 6:30 – 8:30 p.m.

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the use of the High School gymnasium on Sunday, November 12, 2017 from 8:00 a.m. to 6:00 p.m. This request is being made by Master Min, Korean Kumdo Association, to hold the 24th Annual Eastern U.S. Kumdo Championships. Number of participants: 200
Pending security deposit and Certificate of Liability Insurance. The Kumdo Academy will be responsible for the payment of custodial costs incurred that day.

3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request from Master Jo, HMK Kumdo Academy, to use the High School gym on Sunday, November 19, 2017 for their Fall 2017 Kumdo Tournament. Time: 8:00 a.m. – 5:00 p.m. Participants: 100
Pending security deposit and Certificate of Liability Insurance. HMK Kendo will be liable for The payment of custodial costs incurred that day.

4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the 2017/18 PTSA and PTA meeting schedule as follows:

REGULAR MEETINGS

SPECIAL MEETINGS

September 13, 2017
October 4, 2017
November 1, 2017
December 6, 2017
January 3, 2018
February 7, 2018
March 7, 2018
April 11, 2018
May 2, 2018
June 6, 2018

September 19, 2017

March 15, 2018

Meetings will be held at the Lindbergh School teachers room at 6:00 p.m.

5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request from PTSA to hold a "trunk or treat" on Saturday, October 28, 2017 from 4:00 – 8:00 p.m. at the Lindbergh School parking lot and adjacent field. Rain date: October 29th. Access to the school not needed.

Mr. Donovan, Chairman of the Buildings & Ground Committee is absent. Mr. Rotundo address his report.

Motion by: Mr. Rotundo

Seconded by: Mr. P. Kim

Roll Call: All ayes – Alvarez, P. Kim, Bruno, Hwang, J. Kim, Mattessich, Rotundo, Woo

Absent: H. Donovan

Palisades Park Board of Education
410 Second Street
Palisades Park, New Jersey

September 20, 2017

Report of the Personnel Committee – Mr. Jeffrey Woo

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Ms. Jane Cho, as an advisor to the Korean National Honor Society, for the 2017/18 school year. Ms. Cho will receive a stipend of \$2,663.00 (as per contract).
- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Cheryl Menzella and Rosemarie Carbone (Kindergarten teachers) as "Breakfast Club" co-advisors. Hourly rate: \$35.00
- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Mindy Zavian and Rebecca Russo as the 9th grade class advisors for the 2017/18 school year. Stipend: \$1,460.50 each
- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Raymond McGuire, High School Aide/Sub, as the Assistant Football Coach for the 2017/18 school year. Stipend: \$4,858.00 (pro-rated)
- 5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the retirement of Kathleen A. Opihory, Lindbergh School teacher, effective January 1, 2018.
- 6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the resignation of Leila Puentes, 4th grade teacher, effective November 1, 2017 (or sooner if a replacement is hired).
- 7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following Substitute teachers for the 2017/18 school year:

Alexander Boswell
Ridgefield Park, NJ
BA – Psychology
Goucher College, Maryland

Thomas Ferrante
Palisades Park, NJ
William Paterson U
BA (in progress) Social Studies

Eugenio Silva
Ridgefield, NJ
BA – Media Arts

8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of the following classroom aides for the 2017/18 school year:

Seon Lee
Palisades Park, NJ
Aide @ ECC Bilingual Kindergarten

Martha Baldeon
Garfield, NJ
Aide @ ECC Pre-K (Transitional)

Maleni Taveras
Cliffside Park, NJ
1.1 Aide @ ECC K-6

Carrie Nascenti
Palisades Park, NJ
Aide @ ECC K-3

Sara Kim
Palisades Park, NJ
1.1 Aide @ ECC K-1

Guy McCann
North Bergen, NJ
Special Needs Aide @ Lindbergh

Luvia Osuna
Palisades Park, NJ
Special Needs Aide @ Lindbergh

Note: Starting Salary for special needs classroom aides: \$14,000.00
Starting Salary for general ed classroom aides: \$12,500.00

Motion by: Mr. Woo

Seconded by: Mr. Mattessich

Roll Call: All ayes – Alvarez, P. Kim, Bruno, Hwang, J. Kim, Mattessich, Rotundo, Woo

Absent: H. Donovan

Palisades Park Board of Education
410 Second Street
Palisades Park, New Jersey

September 20, 2017

Report of the Policy Committee – Mr. Anthony Rotundo

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the Second Reading and adoption of the following updated policies:

No. 3542.2 – School Meal Program Arrears – Allows the district to enact procedures for delinquent Breakfast/lunch balances

No. 5111 – Admission – Edited section on homeless pupils to be more consistent with current law and the responsibility of the district's homeless liaison

No. 5131.1 – Harassment, Intimidation & Bullying - Strengthens standards for preventing, reporting, investigating & responding to incidents of harassment to reduce the number of suicides among students.

Motion by: Mr. Rotundo

Seconded by: Mr. Bruno

Roll Call: All ayes – Alvarez, P. Kim, Bruno, Hwang, J. Kim, Mattessich, Rotundo, Woo

Absent: H. Donovan

Palisades Park Board of Education
410 Second Street
Palisades Park, New Jersey

September 20, 2017

Report of Student Activities/Field Trips – Ms. Connie Hwang

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following field trip requests from Robert Biagiotti, Environmental Club advisor:

09/30/17	Lake DeForest, New City NY	10:00 a.m.-2:00 p.m.	Lake Clean-up
10/07/17	Kenneth B. George Park, River Edge	9:00 a.m. – 2:00 p.m.	River Clean-up
10/28/17	Kenneth B. George Park, River Edge	9:00 a.m. – 12 noon	River Clean-up

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request from Mary DeBlasio, Teacher of Italian, to attend the “raising of the Italian flag” in honor of Italian Heritage Month at the Bergen County Court House, Hackensack. Date: October 4, 2017
Time: 11:30 a.m. – 2:00 p.m. AP Italian students will attend

3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request from the 7th & 8th Grade class advisors to attend a “pumpkin picking” trip to Demarest Farms, Hillsdale, NJ on Friday, October 13, 2017. Time: 4:00 – 8:00 p.m. Cost to students: \$25.00

Motion by: Ms. Hwang

Seconded by: Mr. Bruno

Roll Call: All Ayes – Alvarez, P. Kim, Bruno, Hwang, J. Kim, Mattessich, Rotundo, Woo

Absent: H. Donovan

BOARD OF EDUCATION OF THE BOROUGH OF PALISADES PARK

September 20th, 2017

Resolution complying with provisions of NJAC 6A:23A-5.6

WHEREAS, the Board received notice of an Attorney Billing Practice Review designated as OFAC Case #INV-029-17 conducted by the New Jersey Department of Education, Office of Fiscal Accountability and Compliance, (hereafter, the "OFAC") dated August 11, 2017 (hereafter , the "Review") , and

WHEREAS, the Board is required to comply with the provisions of N.J.A.C. 6A:23A-5.6 and the instructions of OFAC to take certain actions to publicly discuss and disclose the Review within 30 days of its receipt of the Review , and further, within thirty days of said discussion, to adopt a resolution certifying that the findings of the review were discussed at a public board meeting and to approve a Corrective Action Plan (hereafter, "CAP") and submit the resolution and CAP to OFAC within ten days of its adoption, and

WHEREAS, the Board is also required to post both the Review and the CAP on its website, and

WHEREAS, the Board did discuss the Review and its findings at its public board meeting of August 30, 2017, as well as a proposed CAP, and did distribute at the said meeting copies of the Review, and

WHEREAS, the Board did develop a CAP , and approved the CAP at its public meeting of September 20th , 2017, and did authorize the submission of both the CAP and this Resolution to the OFAC, as required, now therefore, be it:

RESOLVED, that the above recitals are deemed an integral part of this Resolution, and be it further,

RESOLVED, that the Board of Education of the Borough of Palisades Park (the "Board") does hereby certify to the OFAC that the Review, being OFAC Case # INV029-17 , and its findings, were duly discussed at a public board meeting on August 30,2017, and be it further,

RESOLVED, that the Board did further review and does hereby approve a Corrective Action Plan in the form attached to this Resolution as Exhibit A, and does authorize and direct its business administrator, its superintendent and its board secretary to execute the CAP on behalf of the Board, and to transmit a certified copy of this resolution with the attached Exhibit A to the OFAC no later than 10 days from the date of this meeting, and be it further,

RESOLVED, that the CAP and the Review shall be posted on the School District website, and be it further,

RESOLVED, that the superintendent and the business administrator shall comply in all respects with the Corrective Action Plan (the "CAP") and implement its provisions.

**NEW JERSEY DEPARTMENT OF EDUCATION
OFFICE OF FISCAL ACCOUNTABILITY AND COMPLIANCE
CORRECTIVE ACTION PLAN**

SCHOOL DISTRICT NAME PALISADES PARK COUNTY BERGEN

TYPE OF EXAMINATION ATTORNEY BILLING PRACTICE REVIEW OF AC CASE #INV-029-17

DATE OF BOARD MEETING AUGUST 30, 2017

CONTACT PERSON PAUL STABILE

TELEPHONE NUMBER 201-947-3550 x1603

FAX NUMBER 201-585-9214

RECOMMENDATION NUMBER	CORRECTIVE ACTION	METHOD OF IMPLEMENTATION	INDIVIDUAL RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
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1

Utilize deliberative and efficient process for award of professional service contracts

All professional service contracts shall be issued in a deliberative and efficient manner that ensures the school district receives the highest quality services at a fair and competitive price. This may include, but is not limited to, solicitation of contracts through a request for proposals (RFP) based on cost and other specified factors or other comparable processes such as seeking requests for qualifications (RFQ)

Compliance with NJAC 6A:23A-2(a)5 in solicitation of RFP's and RFQ's for professional service contracts.

Business Administrator,
Superintendent, Board of
Education

December 2017

2

Comply with required advertisement of all professional service contracts

Notice of the award of all contracts for professional services shall be published in the official newspaper in accordance with NJSA 18A:18A-18A-5(a)(1)

Advertisements shall be placed in the official newspaper after award of all contracts for professional contracts

Business Administrator

December 2017

September 20, 2017

Closed Session:

A motion by Mr. Mattessich, seconded by Mr. Bruno to open closed session.

Dr. Cirillo presented 3 HIB investigative reports from May and June 2017. HIB was not substantiated in all 3 incidents. The Board will vote on these reports when the meeting resumes in Open Session.

Incident #1: Lindbergh School – 2 students involved – Difficulty with social skills fueled this Incident. Students met separately with the Vice-Principal and school counselor. A parent conference was scheduled with one of the student's parents and social skills classes were offered.

Incident #2: Lindbergh School – Inappropriate text messaging between 2 students. Both students met with the Vice-Principal and the school counselor. A parent conference also took place.

Incident #3 Lindbergh School - Involved 7 - Sixth Grade students. 6 of the students could not get along with one student. Social skills camp was provided to all students. Hopefully this matter has been resolved.

There are 2 additional HIB cases which will be addressed at the October 18th meeting, after the Board has time to review them.

A motion to adjourn the Executive Session and return to Open Session was made by Mr. Woo, seconded by Mr. Rotundo, all ayes on roll call.

Open Session:

The Board returned to Open Session and voted on the following incident reports:

Incident #1: A motion by Mr. Woo, seconded by Mr. P. Kim, all ayes on roll call to concur that HIB was not substantiated.

Incident #2: A motion by Mr. Bruno, seconded by Mr. Woo, all ayes on roll call to concur that HIB was not substantiated.

Incident #3: A motion by Mr. Bruno, seconded by Mr. Rotundo, all ayes on roll call to concur that HIB was not substantiated.

A motion to adjourn this meeting was made by Mr. Mattessich, seconded by Mr. Woo, all ayes on roll call.

The meeting concluded at 8:18 p.m.

Diane Montemurro